

Advanced Occupational Certificate: Human Resource Management Officer

Unlock Your HR Potential



Trusted, Industry-Relevant Training designed for Success

Course: Advanced Occupational Certificate: Human Resource Management Officer

SAQA ID: 121151

No of Credits: 134

NQF Level: 6

Duration: 2 years

Admission requirements: Higher Occupational Certificate: Human Resource Management Administrator or equivalent NQF Level 5 qualification

Participants will:

- Gain practical skills for real-world HR challenges
- Learn from industry experts
- Get career support
- Enjoy networking opportunities

Practical HR Expertise for Every Professional

Your Pathway to HR Excellence

Why choose Labournet?

- Industry leaders in HR consulting and training
- Practical, workplace-focused learning approach
- Expert facilitators with real-world HR experience
- Ongoing support and guidance

Who should enrol?

- Aspiring HR professionals
- HR practitioners seeking advancement
- Business owners and managers
- Anyone interested in HR management

Application Checklist

Certified copy of your ID



Certified copy of highest qualification



Full transcript of degree/qualification



Current Curriculum Vitae



Completing the Qualification

Your Gateway to HR Knowledge and Growth

Learners will need to complete three modules:

Knowledge module: 50 credits	Practical module: 48 credits	Work experience module: 36 credits
– Creating and implementing organisational architecture for organisational success and sustainability – Making talent management and workforce plans work – Operationalising Learning and Development (L&D) and organisational growth strategies – Implementing Employment Relations (ER) strategies – Delivering Human Resource Management (HRM) services	– Implement fit-for-purpose HR architecture – Facilitate effective talent management – Implement L&D and organisational growth initiatives – Operationalise ER strategies and plans – Deliver HRM services	– Organisational and work design and implementation processes – Talent management processes – L&D and organisational growth processes – ER facilitation processes – HRM service delivery processes

From Theory to Practice

Workplace Component Requirement

Completion of this qualification requires a **mandatory workplace component**.

Candidates must have access to a relevant workplace to fulfil the required hours for the final External Integrated Summative Assessment (EISA).

A minimum of three months of workplace experience is essential.

For those not employed at the time of enrolment, Labournet will provide a Work Integrated Learning/Industrial Exposure letter to facilitate the completion of the work experience module.

Unlock the Full Potential of Your HR Capabilities

Advance Your Future

Qualified learners will be able to:

- Develop and implement HR strategies aligned with organisational goals and employee value propositions
- Manage talent and workforce planning
- Integrate L&D with growth strategies
- Implement ER initiatives
- Oversee HR services delivery and monitoring



Contact us



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the SAQA qualification](#)

